

**HEALTH/PHYSICAL EDUCATION/SPORTS MANAGEMENT  
INTERNSHIP CONTRACT**

This agreement is made between..... and .....  
Faculty Supervisor Intern

**The terms of this agreement are outlined below:**

1. The student intern has successfully completed 12 semester hours in the Health and Physical Education Department at Luther College and has accumulated at least 32 semester hours of academic credit, overall.
2. The intern understands that he/she must complete 40 hours of intern work experience per credit. It is understood that internships are offered on a credit/no credit basis only.
3. Upon completion of the internship, the intern agrees to:
  - a. Have the site supervisor complete the Final Evaluation Form and return it to the Career Center.
  - b. Submit the internship journal and internship experience report to the supervising faculty member within one week following the internship experience.
  - c. Complete any additional requirements outlined below:
  
4. The supervising faculty member supports the internship application and verifies that the internship is worthy of academic credit.
5. The supervising faculty member agrees to supervise the internship experience and will discuss the intern's progress with the site supervisor at least once during the internship experience.

**The signatures on this document indicate that both parties have read and understand the terms and provisions of the agreement.**

.....  
Intern Signature and Date  
Intern- 1 Copy

.....  
Faculty Supervisor's Signature  
Faculty Supervisor-1 Copy